

**Faculty Credentials - Narrative and Documentation**  
**For Exception to the SACSCOC Faculty Credentials Guidelines**

**Faculty Member's Name:**

**Rank/Title:**

**Department/College or School:**

**Teaching Discipline:**

**Course Assignments Requiring Documentation:**

Term/Year	Course Prefix & Number	Course Title	Course Type

**Rationale for Exception:** Possible considerations include proven record of successful and highly competent college teaching; successful work experience in field outside of academe; certifications or licensures in field; exceptional or outstanding achievement, expertise, scholarship (presentations/publications), or creative activity in field.

**Clearly describe the relationship between these qualifications and the course content and/or expected outcomes of the course assigned to the faculty member.**

**Official Documentation Supporting Exception:** List below, then attach supporting documents to this form.

**Approvals:**

Department Chair (if applicable) \_\_\_\_\_ Date: \_\_\_\_\_

Dean: \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Dean (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Senior Vice Provost, Academic Affairs: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Original: Faculty File in Dean's Office; CC: Department Chair (if applicable), Graduate Dean (if applicable)</b>
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